

BEAUMONT TEXAS A&M MOTHERS' CLUB CONSTITUTION AND BYLAWS

PURPOSE

By individual and united efforts our Aggie Moms hope to contribute in every way possible to the encouragement, comfort and welfare of our students and to promote harmony and friendship among present and past students of Texas A&M University in Beaumont and the surrounding area.

The Beaumont Texas A&M Mothers; Club is a member of the Federation of Texas A&M University Mothers' Clubs.

Said organization is organized exclusively for charitable and educational purposes, including for such purposes the making of distributions to organizations that qualify as exempt organizations under 501 (c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

CONSTITUTION

ARTICLE I

NAME: The name of this organization shall be Beaumont Texas A&M University Mothers' Club.

ARTICLE II

MEMBERSHIP: The membership of this club shall be composed of mothers, guardians, grandmothers, friend, and other interested ladies of past and present students at TEXAS A&M University in the Beaumont area. Only Aggie Moms are eligible to hold office.

ARTICLE III

DUES: The annual dues for regular membership shall be \$20.00 per year payable annually June 1st through January. A member whose dues are not paid by the regular meeting in January shall not be allowed to vote. Annual dues for Contributing Members shall be \$10.00. A Contributing Member must have no currently enrolled student at A&M.

ARTICLE IV

ETHEL STINE AWARD: Our Club shall give the Ethel Stine Award to an Aggie student who graduated in August, December or will graduate in May of our club year (June 1 – May 31). The amount of the award shall come from the interest earned on the Ethel Stine Memorial Fund (Certificate of Deposit and Savings Account) each year.

ARTICLE V

DISSOLUTION: Upon the dissolution of the organization, the executive Board shall after paying or making provision for the payment of all the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purposes of the organization in such manner, to such organization or organizations organized and operated exclusively for charitable and educational purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c)(3) of the Internal

Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Executive board shall determine. Any such assets not so disposed of shall be disposed of by the District Court in the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. Upon termination of the club, all monies remaining in the treasury after payment of all outstanding bills shall revert to Texas A&M University.

ARTICLE VI

OFFICERS: The officers of this club shall consist of the following:

- President
- Vice President-at-Large
- Vice President – President Elect
- First Vice President – Membership
- Second Vice President – Program
- Third Vice President – Publicity
- Fourth Vice President – Contact
- Fifth Vice President – Ways & Means
- Sixth Vice President – Hospitality
- Recording Secretary
- Corresponding Secretary
- Treasurer
- Parliamentarian
- Historian
- Chaplain

(The above officers shall be submitted to Federation of TAMU Mothers' Clubs to be listed in our federation yearbook.)

- Student Activities Officer
- Yearbook and Directory Officer
- Scholarship & Awards Officer
- TLC Boxes Officer
- Senior Graduation Gifts Officer

All of the above (20) officers together with chairmen of appointed committees shall constitute the Executive board. Nine shall constitute a quorum for a board meeting.

The President shall appoint all other committee chairmen (and their committee members, if needed) including, but not limited by, the following:

- Freshmen Mothers' Dinner
- Christmas Dance Decorations
- Nomination Committee
- Audit Committee
- District VII Chairman & Secretary
- (In year we hold Dist VII mtg.)

Vacancies shall be filled by appointment of the President.

No officer shall hold the same office for more than one year unless an office cannot be filled.

ARTICLE VII

ELECTION: A Nomination committee shall be appointed by the President at the nominee for each office to be filled and report tot the club at the regular meeting in February. Additional nominations may be made from the floor. The officers of this club shall be elected at the regular meeting in March, installed at the regular meeting in April and shall assume their official duties of office following the combined board meeting in May.

Names submitted as Federation officer candidates shall be submitted and endorsed each year by our club.

ARTICLE VIII

MEETINGS: Meetings shall be held on the fourth Monday of each month, September through April, subject to change by the Executive Board and approval of the membership. A quorum shall consist of fifteen members. The May meeting shall be only for the present board and the newly elected board. Special Board Meetings shall be held at the discretion of the President.

ARTICLE XI

AMENDMENTS: The Constitution and By-Laws of this club may be amended upon recommendation of the board at any regular meeting by a two-thirds vote of the membership present.

ARTICLE X

RESTRICTION CLAUSE: No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these articles. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, the organization shall not participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of thee articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) an organization, contributions to which are deductible under section 170 (c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United states Internal Revenue Law).

ARTICLE XII

AUDIT: The Audit Committee shall be appointed by the President in April and shall submit their report at the combined board meeting in May.

BYLAWS

1. It shall be the duty of the President to preside at all meetings, appoint the necessary committees, perform such other duties as pertain to the office, and be ex-officio member of all committees, other than the Nominating committee.
2. The President-Elect shall serve as president during any period of time that the presidency is vacant or that the President is unable to perform her duties. She shall sever until the President is again able to resume her duties or until the end of the term which ever comes first.
3. The Vice President-at-Large will assist and advise the President as necessary. She shall purchase the outgoing President's gift and install the incoming officers.
4. The First Vice President shall serve as Membership Chairman. She and her committee shall contact high schools in our area for lists of prospective Texas A&M students, mail out membership invitations, compile lists of members and students for the club yearbook and student directory and be responsible for name tags at all club functions. She shall preside in the absence of the President.
5. The Second Vice President shall serve as Program Chairman. She and her committee shall make arrangement for meeting places and programs, if needed, for all regular meetings.
6. The Third Vice President shall serve as Publicity Chairman. It shall be her duty to notify the media of all club events.
7. The Fourth Vice President shall serve as Contact Chairman. She and her committee shall notify all members of all club functions.
8. The Fifth Vice President shall serve as Ways and Means Chairman. She and her committee shall be responsible for planning and coordinating all fund raising activities.
9. The Sixth Vice President shall serve as Hospitality Chairman. She and her committee shall have a schedule of co-hostesses to provide refreshments for all regular meetings. She and/or her committee shall be at the meetings to greet club members as they arrive.
10. The Recording Secretary shall keep minutes at all meetings of the club, prepare and report same, amend as necessary, and file in the club's minutes book.
11. The corresponding Secretary shall handle all correspondence, read communications at regular meetings as recommended by the Board, and send floral arrangements upon the death of a member or her husband or child. She shall send cards to ill or bereaved members and notify the Treasurer to transfer \$5.00 to the Ethel Stine Memorial Fund when a death occurs other than in the immediate family of a member.
12. The Treasurer shall handle all financial matters for the club and shall render monthly and annual reports of all receipts and disbursements. She shall prepare a proposed budget.
13. The Parliamentarian shall resolve procedural dilemmas at all meetings at the request of the President. She shall serve as chairman of the committee to update the Constitution and Bylaws when the need arises.
14. The Chaplain shall offer an Invocation and /or Benediction at all meetings and Club functions.

15. The Historian shall keep a scrapbook of the club's activities. The scrapbook should be displayed at meetings during the year and presented to the President at the end of her term.
16. The Student Activities Chairman and her committee shall be responsible for planning all student activities.
17. The Yearbook Chairman shall compile and distribute the Club yearbook and student directory.
18. The Scholarship and Awards Chairman and her committee shall solicit recipients from the membership for our Neches River Festival Princess(es) (members' daughters). The committee shall purchase gifts and present them to the princess(es) at our regular April meeting.

The Scholarship and Awards Committee, consisting of a least five members, shall solicit applicants for our Ethel Stine Award. The committee shall select the winning applicant (must have graduated in August, December or will graduate in May of our club year). The committee chairman or the club President shall present the award to the winner at our regular meeting in January. The committee of at least five members shall solicit recipients for our club scholarship, select the winning applicant (who has been accepted by Texas A&M University), and present the name to the membership at our regular meeting in April. The committee chairman or the club President shall present the award to the winner.
19. The TLC Boxes Chairman and her committee shall collect and or purchase the supplies for the TLC boxes pack them, and distribute them at the beginning of dead week for the Fall and Spring semesters.
20. The Senior Gifts Chairman shall determine the graduating seniors, purchase gifts for the, and distribute the gifts to them.